

ACADEMIC YEAR 2021 – 2022 FINANCIAL INFORMATION – DEGREE PROGRAM –

ADMISSION

- ▶ **ADMISSION FEE:** €100 (Non-refundable fee)
(Required with the application form)

ACADEMIC TUITION AND FEES

- ▶ **ACADEMIC SUPPORT FEE:**

FALL / SPRING:	€1,300	(Non-refundable fee)
SUMMER *:	€650	(Non-refundable fee)

* When attending only Summer session.

- ▶ **TUITION:**

FALL 2021:	€7,696	12-15 credits
SPRING 2022:	€7,696	12-15 credits
SUMMER 2022:	€3,598	6 credits

EACH ADDITIONAL CREDIT: €600

- ▶ **BOOKS AND SUPPLIES:**

FALL 2021:	€350
SPRING 2022:	€350
SUMMER 2022:	€ 210

TUITION & FEES PAYMENT SCHEDULE

Payment for the FALL SEMESTER is due in July, for the SPRING SEMESTER in December and for the SUMMER SESSION in May.

PAYMENT METHODS:

- ▶ **BANK TRANSFER.** Once admitted, please contact Mrs. MARTA FERNANDEZ-BORJA, FINANCE DIRECTOR, for CIS University Bank Details. (marta.fernandez@cis-spain.com)
- ▶ **FLYWIRE.** Access this payment system on the “Tuition Fees page” of our website: www.cis-spain.com

(See details for terms and conditions on back)

TERMS OF ENROLLMENT (*)

ACADEMIC SUPPORT FEE: €1,300 (non-refundable fee).

NEW STUDENTS need to send us a non-refundable Tuition Deposit of €1,300 within **10 days** of acceptance.

CONTINUING STUDENTS Please pay in **July** prior to the start of the corresponding course.

The student's acceptance and effective enrollment is subject to full completion of the application process, fulfilment of the academic requirements set by CIS University, payment of the academic support fee, and sending of the student's completed and signed Service Provision Contract.

If the student is not effectively enrolled, due to causes beyond CIS University's control, this shall not justify refund of the academic support fee.

Payment of the academic support fee is for the total cost of the Academic Year, and will not be deducted from any subsequent payment.

TUITION AND FEES: The total amount of each Academic Semester shall be determined by the number of credits the student is currently studying. (Fall: 12–15 credits / Spring: 12–15 credits / Summer: 6–7 credits).

Non-attendance at the University for any reason, during the semester in which the student is enrolled, does not exempt the student from the obligation to pay the amount corresponding to that period. See reimbursement policy (*).

Internships constitute additional credits if all courses corresponding to the Academic Year are studied.

Some of the courses offered may include activities outside the classroom, which will be subject to additional billing, as well as Independent Study, transfer and graduation fees (*).

All the fees must be paid in full within the 15 days prior to the beginning of classes.

International students applying for a VISA letter must have previously paid for the entire Academic Semester.

DEBT POLICY: Students with outstanding payments (tuition fees, books and materials, accommodation, etc.) will not be allowed to register for a new course or semester (*).

DISCOUNTS:

- **Children of alumni:** 5% of academic tuition and fees.
- **Siblings who attend CIS University at the same time:** 5% of academic tuition and fees.

REIMBURSEMENT AND CANCELLATION CONDITIONS: The cancellation of a course after the first week of classes will not result in the refund of the course fees.

Withdrawals from the University must be communicated to the Academic Area (mary.mccarthy@cis-spain.com), and the refund policy established for each Academic Year will be applied (*).

(*) Consult further detailed information on our website: www.cis-spain.com